

**A G E N D A**  
**PATTONVILLE SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**Learning Center – Board Room**  
**11097 St. Charles Rock Road**  
**St. Ann, MO 63074-1509**

**Tuesday, July 13, 2004**  
**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**1.0 – PRELIMINARY**

Meeting was called to order by the presiding chairperson, \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call:**

|   |           |
|---|-----------|
| Patricia J. Bryant, President                     | _____     |
| Ronald C. Kuschel, Vice President                 | _____     |
| Jeffrey M. Fitterling, Secretary                  | _____     |
| Keith A. Gillming, Treasurer                      | _____     |
| Randall J. McArthur, Director                     | _____     |
| Ruth Petrov, Director                             | _____     |
| Ralph K. Stahlhut, Director                       | _____     |
| <br>Dr. Hugh A. Kinney, Superintendent of Schools | <br>_____ |

- 1.1 ADOPTION OF THE AGENDA.  
Recommendation is made that the agenda of the regular and closed sessions be adopted as submitted.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_
- 1.2 APPROVAL OF MINUTES.  
Recommendation is made that the Board of Education approve, as presented, the minutes of the regular and closed sessions of June 22, 2004.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

**2.0 – COMMUNICATIONS**

- 2.1 PUBLIC PARTICIPATION (5 minutes per speaker)
- 2.2 CALENDAR OF EVENTS & BOARD/LCAT PLANNING CALENDAR. Mickey Schoonover (Ref. 2.2.1 through 2.2.3)
- 2.3 ELECTION OF SECRETARY OF BOARD OF EDUCATION.  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_
- 2.4 ELECTION OF TREASURER OF BOARD OF EDUCATION.  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_  
Nominee: \_\_\_\_\_ Nominated by: \_\_\_\_\_ Vote: \_\_\_\_\_

**3.0 – DISCUSSION ITEMS**

**4.0 – ACTION**

- 4.1 APPROVAL OF REGULAR BILLS. Ron Orr  
Recommendation is made that the Board of Education approve payment of regular bills in the total amount of \$1,753,136.97, as presented. (Ref. 4.1.1 through 4.1.86)  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_
  
- 4.2 APPROVAL OF CAFETERIA BILLS. Ron Orr  
Recommendation is made that the Board of Education approve payment of cafeteria bills in the total amount of \$28,857.02, as presented. (Ref. 4.2.1 and 4.2.2)  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_
  
- 4.3 BOND ISSUE CHANGE ORDER REQUESTS. Jim Siervo  
Recommendation is made that the Board of Education approve, as presented, bond issue change requests for Phase III in the amount of \$255,136.87 and bond issue change requests for Phase II in the amount of \$7,600.00. (Ref. 4.3.1 through 4.3.17)  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_
  
- 4.4 CONSTRUCTION PROJECTS AND VACANT POSITIONS. Hugh Kinney  
Recommendation is made that the Board of Education authorize the superintendent to fill vacant positions and make decisions necessary relative to construction issues prior to the August 10, 2004 Board meeting and the employment and construction decisions will be ratified by the Board at the August 10, 2004 Board of Education meeting.  
Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

**5.0 – CONSENT GROUPING FOR ACTION – GENERAL**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

- 5.1 2004-2005 STUDENT BEHAVIOR GUIDES. Dr. Mike Fulton  
Recommendation is made that the Board of Education approve, as lodged for action on June 22, 2004 and as presented, the Student Behavior Guides for the Pattonville School District for elementary, middle, high, and POSTIVE schools for the 2004-2005 school year. (Ref. 4.2.1 – Ms. Donette Green has complete guides, with major changes incorporated, available for Board review.)

**6.0 – CONSENT GROUPING FOR ACTION – BUSINESS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

- 6.1 AUDIO VISUAL EQUIPMENT BID AWARD.  
Recommendation is made that the Board of Education award the bid for Audio Visual Equipment as follows: Video Service in the amount of \$16,446.96; Schillers in the amount of \$137.65; Cousin’s Video in the amount of \$1,833.37; CDWG in the amount of \$4,917.09; and Action Presentations in the amount of \$6,883.50 for a total amount of this award of \$30,218.57. (Ref. 6.1.1 through 6.1.4)
- 6.2. MUSICAL INSTRUMENTS BID AWARD.  
Recommendation is made that the Board of Education award the bid for Musical Instruments as follows: Southwest Strings in the amount of \$3,712.67; NEMC in the amount of \$15,502.00; Washington Music in the amount of \$443.00 and Music Is Elementary in the amount of \$1,190.25 for a total award of \$20,847.92. (Ref. 6.2.1 through 6.2.5)
- 6.3 PRINTING & MAILING NEWSPRINT BID AWARD.  
Recommendation is made that the Board of Education award the bid for Printing and Mailing Newsprint to Arcade Printing, for the period July 1, 2004 through June 30, 2005 in an estimated amount of \$13,000.00. (Ref. 6.3.1 through 6.3.8)
- 6.4 ELEVATOR MAINTENANCE BID AWARD.  
Recommendation is made that the Board of Education award the bid for Elevator Maintenance for the 2004-05 school year to Miller Elevator Company in the amount of \$17,280.00. (Ref. 6.4.1 through 6.4.7)
- 6.5 NEW TIRES, TUBES, RECAPS & SERVICE REQUIREMENTS BID AWARD.  
Recommendation is made that the Board of Education award the bid for New Tires, Tubes, Recaps & Service Requirements to MFR Tire, for the period August 1, 2004 through July 31, 2005, in an estimated amount of \$21,216.90. (Ref. 6.5.1 through 6.5.11)
- 6.6 SPECIAL NEEDS SCHOOL BUSES RENEWAL.  
Recommendation is made that the Board of Education approve the renewal of the six Special Needs Diesel School Busses Lease with Ponder Equipment. The lease period will be August 1, 2004 through July 31, 2005 at the cost of \$74,220.00. This is an annual renewable lease. (Ref. 6.6.1 through 6.6.18)
- 6.7 PRINTING PAPER SUPPLIES BID AWARD.  
Recommendation is made that the Board of Education award the Printing Paper Supplies bid as follows: XPEDX in the amount of \$77,796.00; Corporate Express in the amount of \$81,128.00; Unisource in the amount of \$7,273.00; and Ambassador Envelope in the

amount of \$8,799.00 for an estimated total award of \$174,996.00. (Ref. 6.7.1 through 6.7.4)

6.8 DRAIN WORK BID AWARD.

Recommendation is made that the Board of Education award the bid for Drain Work at Willow Brook Elementary School to Bi-State Utilities in the amount of \$13,158.00 (Ref. 6.8.1 through 6.8.5)

6.9 SURPLUS PROPERTY SALE – TEXTBOOKS.

Recommendation is made that the Board of Education award the bid for Purchase of the District's Surplus Textbooks to Follett Educational Services for a total amount of \$1,750.00. (Ref. 6.9.1 through 6.9.3)

6.10 HVAC REPAIR SERVICES BID AWARD.

Recommendation is made that the Board of Education award the bid for hourly labor rates for HVAC Repair Services to American Boiler at the hourly rate of \$60.00 and an overtime rate of \$90.00 per hour for an estimated total award of \$12,000.00. (Ref. 6.10.1 through 6.10.5)

6.11 2004-2005 CATALOG DISCOUNT AGREEMENTS.

Recommendation is made that the Board of Education approve the purchase of supplies and equipment from the vendors represented in the Catalog Discount Agreement Handbook for the 2004-2005 school year, as presented. (Ref. 6.11.1 through 6.11.14)

6.12 FOOD PRODUCTS BID AWARD.

Recommendation is made that the Board of Education award the Food Products for the 2004-05 school year as follows: Section A –Bread Supply – Interstate/Wonder in the estimated amount of \$33,361.50; Section B – Dairy Goods/Juice – Pevely Dairy in the estimated amount of \$179,898.00; Section C – Cakes, Pastry & Novelties, Item 1 split between Interstate for an estimated total of \$2,580.00, McKee Foods for an estimated total of \$2,580.00; and Lance for an estimated total of \$2,580.00; remainder of Section C to Kohl Wholesale for an estimated total of \$159,265.00; Section D – Food Staples & Dry Goods – Kohl Wholesale for an estimated total of \$247,904.83 and Thomas Coffee for Items 36-39 for an estimated total of \$10,291.00; Section F – Catering Items – Donut King for an estimated total of \$24,000.00; Fortel's Pizza for an estimated total of \$34,874.50; Papa Johns Pizza for an estimated total of \$28,999.99; and St. Louis Julep for an estimated total of \$9,400.00; Section G – Fresh Produce – Kohl Wholesale for an estimated total of \$11,000.00; and Section H – Refrigerated/Frozen Food – Kohl Wholesale for an estimated total of \$238,994.00 for an estimated grand total amount of this award of \$985,729.22. (Ref. 6.12.1 through 6.12.20)

**7.0 – CONSENT GROUPING FOR ACTION – HUMAN RESOURCES**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

- 7.1 ADDITIONS TO SUBSTITUTE CAFETERIA WORKER LIST.  
Recommendation is made that the Board of Education approve, as presented, additions to the substitute cafeteria worker list. (Ref. 7.1.1)
- 7.2 ADDITION TO SUBSTITUTE CUSTODIAL/MAINTENANCE/GROUNDS WORKER LIST.  
Recommendation is made that the Board of Education approve, as presented, the addition to the substitute custodial/maintenance/grounds worker list. (Ref. 7.21)
- 7.3 EMPLOYMENT OF SUPPORT STAFF  
Recommendation is made that the Board of Education approve, as presented, employment of support staff. (Ref. 7.3.1)
- 7.4 EMPLOYMENT OF CERTIFIED STAFF  
Recommendation is made that the Board of Education approve, as presented, the employment of certified staff. (Ref. 7.4.1 through 7.4.4)
- 7.5 2004-2005 EXTRA HOURLY ASSIGNMENTS AND EXTRA ASSIGNMENT CONTRACTS.  
Recommendation is made that the Board of Education approve, as presented, extra hourly assignments and extra assignment contracts for 2004-2005. (Ref. 7.5.1)
- 7.6 SEPARATION OF STIPEND POSITION.  
Recommendation is made that the Board of Education approve, as presented, the separation of stipend position. (Ref. 7.6.1)

**8.0 – SUPERINTENDENT’S AND BOARD MEMBERS’ COMMENTS**

- 8.1 SUPERINTENDENT’S INFORMATIONAL UPDATE. Dr. Hugh Kinney
- 8.2 BOARD MEMBER COMMENTS.

**9.0 – ADJOURNMENT TO CLOSED SESSION**

The Board of Education may adjourn to Closed Session for business relating to: legal action, causes of action or litigation; leasing, purchase, or sale of real estate where public knowledge of the transaction might adversely affect the price of the real estate; proceedings involving physical health, scholastic probation, scholastic expulsion, or scholastic graduation; meeting relating to the hiring, firing, disciplining, or promotion of personnel; and discussions in preparation for negotiations with employee groups and all work product developed by the school district or its representatives in preparation for negotiations with employee groups.

**9.1 ADJOURNMENT TO CLOSED SESSION.**

Recommendation is made that the Board of Education adjourn to Closed Session to record and/or vote for the specific purpose of:

- \_\_\_\_\_ Legal actions involving the District. §610.021 (1) RSMo.
- \_\_\_\_\_ Lease, Purchase, Sale of Real Estate. §610.021 (2) RSMo.
- \_\_\_\_\_ Hiring, firing, disciplining, or promoting employees. §610.021 (3) RSMo.
- \_\_\_\_\_ Scholastic probation, expulsion, or graduation of identifiable individuals, including records of individual examination scores. §610.021 (6) RSMo.
- \_\_\_\_\_ Preparation, including any discussions or work product, on behalf of the Board of Education or its representatives for negotiations with employee groups. §610.021 (9) RSMo.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_

**Roll Call Vote:**

|                       |           |           |
|-----------------------|-----------|-----------|
| Pat Bryant            | _____ aye | _____ nay |
| Jeffrey M. Fitterling | _____ aye | _____ nay |
| Keith A. Gillming     | _____ aye | _____ nay |
| Ronald C. Kuschel     | _____ aye | _____ nay |
| Randall J. McArthur   | _____ aye | _____ nay |
| Ruth Petrov           | _____ aye | _____ nay |
| Ralph K. Stahlhut     | _____ aye | _____ nay |

Vote: \_\_\_\_\_

Time of adjournment: \_\_\_\_\_